

OUTLINE OF LEGAL SERVICES

- I. **INCORPORATION**
 - A. ARTICLES OF INCORPORATION LLC OR S-Corp-CPA completes IRS' filing
 - B. BY LAWS
 - C. REGISTRATION OF CORPORATE NAME
 - D. INITIAL BOARD MEETING (client to provide names)
 - E. ELECTION OF BOARD MEMBERS
 - F. STOCK AND SECURITIES ISSUES
- II. **ARTIST CONTRACTS/RECORDING CONTRACTS- OR DEMO AGREEMENTS OR MANAGEMENT AGREEMENTS**
- III. **PRODUCTION CONTRACTS**
- IV. **DISTRIBUTION CONTRACTS**
- V. **INTERNET DEALS**
- VI. **LICENSING ISSUES**
 - A. BUSINESS LICENSE
 - B. TAX ID NUMBERS(follow)- Refer to CPA
- VII. **TRADEMARK-COPYRIGHT**(fees not included in original retainer)
 - A. LOGO REGISTRATION
 - B. SONG REGISTRATION
- VIII. **MERCHANDISING AGREEMENTS/PUBLISHING AGREEMENTS**
 - A. LABEL
 - B. ARTIST
- IX. **GENERAL CONSULTATION**